

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 17-19, 2001

(Approved with corrections: March 15, 2001)

California Department of Education
721 Capitol Mall, State Board Room 166
Sacramento, California 95814

1. Curriculum Commission Orientation for Year 2001, Wednesday, January 17, 2001, 9:30 a.m. – 3:30 p.m.

Curriculum Commissioners Present:

Marilyn Astore, Chair
Roy Anthony
Edith Crawford
Milissa Glen-Lambert
Janet Philibosian
Richard Schwartz
Karen Yamamoto

Patrice Abarca, Vice Chair
Mary Coronado Calvario
Lora Griffin
Veronica Norris
Leslie Schwarze
Susan Stickel

Curriculum Commissioners Absent:

Catherine Banker
Rakesh Bhandari*
Viken Hovsepian
Dede Alpert, Member of the Senate
Vacant, Member of the Assembly

State Board of Education Liaisons

California Department of Education Staff Present to Support Commission:

Sherry Skelly Griffith, Executive Secretary for the Curriculum Commission, and Director,
Curriculum Frameworks and Instructional Resources Division (CFIR)
Thomas Adams, Administrator I, Curriculum Frameworks Unit, CFIR Division
Suzanne Rios, Administrator I, Instructional Resources Unit, CFIR Division
Deborah Keys, Consultant, CFIR
Jennifer Harrison, Secretary, CRIF
Terri Yan, Exec. Secretary, CFIR
Olga Uribe, Consultant, CFIR
Teri Ollis, Analyst, CFIR

The Curriculum Frameworks and Instructional Resources (CFIR) Division held the annual orientation for Commissioners. The topics covered during the orientation included: (1) roles and responsibilities of the State Board of Education, Curriculum Commission, California Department of Education; (2) Protocol; 3) Bagley-Keene Open Meeting Act; (4) Roberts Rules of Order, and; (5) Facilitation and Deliberations. Commissioners requested the CFIR Division to conduct a more in depth orientation relating to facilitation in preparation for the Reading Language Arts/English Language Development Deliberation process that will be held later this year.

Chair Astore assigned mentors to the new Commissioners as identified below:

Sue Stickel to mentor Edith Crawford
Karen Yamamoto to mentor Milissa Glen-Lambert

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2. Convene Full Curriculum Commission Meeting, Wednesday, January 17, 2001, 3:30 p.m.

Curriculum Commissioners Present:

Marilyn Astore, Chair
Roy Anthony
Mary Coronado Calvario
Lora Griffin
Veronica Norris
Leslie Schwarze
Susan Stickel

Patrice Abarca, Vice Chair
Catherine Banker
Edith Crawford
Milissa Glen-Lambert
Janet Philibosian
Richard Schwartz
Karen Yamamoto

Curriculum Commissioners Absent:

Rakesh Bhandari
Viken Hovsepian *
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Olga Uribe, Consultant, CFIR
Teri Ollis, Analyst, CFIR

- A. Call to Order: Commission Chair Astore called the meeting to order at 3:35 p.m.
- B. Salute to the Flag: Commission Chair Astore invited Edith Crawford to lead the Pledge of Allegiance.
- C. Overview of Agenda: Chair Astore reviewed the agenda and asked for any adjustments to the agenda. Executive Secretary Griffith indicated that Bill Chavez, would present in the absence of Dale Shimasaki for Item 4.I.1, American Association of Publishers (AAP) and Scott Hill, Chief Deputy Superintendent for Accountability and Administration will present in the absence of Delaine Eastin, State Superintendent of Public Instruction.
- D. Report of Chair, Marilyn Astore: Chair Astore reported on the following information listed below:
 - The State Board of Education approved the Curriculum Commission's recommendations for the 2001 Mathematics Adoption of Instructional Materials on January 10-11, 2001.
 - The State Board of Education approved a policy to provide waivers to districts under special circumstances for the expenditure of Schiff-Bustamante funds for Mathematics programs used by districts that were purchased prior to the 2001 Mathematics Adoption.

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Chair Astore commended Commissioner Stickel for her skills in presenting the Commission's recommendation regarding the 2001 Mathematics Instructional Materials Adoption to the SBE.

E. Commission Goals: 1999–2000: As requested by Chair Astore, the Chair of each Subject Matter Committee reported on the status of each committee's goals for 1999-2000.

For the *English Language Arts and English Language Development Subject Matter Committee (ELA/ELD)*, Chair Abarca reported the following:

1. Assist the California Department of Education in dissemination of the Reading/Language Arts Framework - ongoing
2. Review and provide input on all other the California Department of Education Reading/Language Arts publications - ongoing
3. Finalize the ELA/ELD criteria for the 2002 adoption - completed
4. Recruit members for IMAPs and the CRPs for the 2002 adoption - ongoing
5. Do preliminary planning for the 2002 adoption process - ongoing

For the *Foreign Language Subject Matter Committee*, Chair Schwarze reported the following:

1. Work with the committee to revise draft Foreign Language Framework – completed
2. Develop and complete the Instructional Materials Evaluation Criteria for inclusion in the framework – to be completed
3. Incorporate comprehensive information regarding student exchange programs into the framework – to be completed
4. Submit revised draft framework to Curriculum Commission for approval and subsequently submit revised Foreign Language Framework to the State Board of Education for adoption – to be completed
5. Investigate need for legislative relief regarding the time period between the adoption of criteria and the adoption of instructional materials – completed

For the *Health Subject Matter Committee*, Chair Norris reported the following:

1. Work with subject matter experts and contract writer to develop the Health Framework Addendum to reflect SBA-approved areas for update - completed
2. SMC conducts targeted field review of addendum; conduct public hearing– in progress
3. Begin work on adoption criteria for instructional resources in health – to be completed

For the *History-Social Science Subject Matter Committee*, in the absence of the Chair, Vice-Chair Anthony reported the following:

1. Update the History-Social Science Framework to include standards - completed
2. Ensure that the framework reflects current and confirmed research - completed
3. Prepare for upcoming 2002 follow-up adoption – ongoing

For the *Mathematics Subject Matter Committee*, Chair Stickel reported the following:

1. Recruit IMAP/CRP members for the 2001 Math Adoption - completed
2. Participate in the Invitation to Submit meeting for the 2001 Math Adoption – completed
3. Conduct the 2001 Math Adoption (training July 31-August 4; deliberations October 15-20, 2000) - completed
4. Support dissemination of the new Math Framework - ongoing

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5. Stay current on legislation and changes in law pertaining to mathematics materials - ongoing

For the *Science Subject Matter Committee*, Chair Schwartz reported the following:

1. 2000 Science Adoption - completed
2. Complete the Science Framework - draft Science Framework completed, field review in progress
3. Begin planning for the science follow-up adoption - to be completed
4. Remain informed on statewide efforts in professional development and assessment – ongoing

For the *Visual and Performing Arts Subject Matter Committee*, Chair Anthony reported the following:

1. Conduct preliminary planning for the follow-up adoption of Visual and Performing Arts materials in 2002 – ongoing
2. Plan and conduct Invitation to Submit meeting for publishers for the Visual and Performing Arts follow-up adoption – ongoing
3. Recruit (IMAP/CRP) panel members for VPA follow-up adoption – ongoing
4. Provide follow-up on the recommendations of the Superintendent's Arts Task Force Report – ongoing.

For the *Electronic Learning Resources Subject Matter Committee*, Chair Banker reported the following:

1. Review and comment on draft criteria for evaluating learning resources developed by the Statewide Education Technology Services (SETS; AB 1761) - completed
2. Provide consultation on the training of the reviewers for SETS –completed
3. Work in conjunction with the new advisory body to be developed, the Commission on Technology and Learning, on common work of both Commissions (AB 598) - ongoing
4. Recommend that the State Board of Education be provided an information overview of the potential for electronic books within the California adoption process – to be completed

For the *Executive Subject Matter Committee*, Chair Astore reported the following:

1. Develop, review and approve annual report to the State Board of Education – to be completed
2. Develop priorities for Commissioner trainings as needed – ongoing
3. Annual review of Commission policies and procedures - ongoing
4. Develop strategies to connect standards, curriculum and assessment – ongoing
5. Develop and approve clear and concise Commission presentation packets for Commissioners to use in the field – to be completed
6. Assist the State Superintendent and the State Board in the development of the guidelines and regulations to implement AB116 (Mazzoni) – completed
7. Modify timelines for future adoptions so that Commissioner involved in training and deliberations of IMAPs and CRPs can vote on adoption - completed

- F. Election of Chair, Vice Chair and Three Executive Committee Member: Prior to the 2001 election of officers, on behalf of the CFIR staff and the Commission, Executive Secretary Griffith and Vice Chair Abarca recognized Marilyn Astore, the outgoing Chair for the Commission, on her contributions and leadership over the past year. Chair Astore thanked the Commissioners and CFIR staff for their support, and handed the gavel to Executive Secretary Griffith to conduct the elections.

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Executive Secretary Griffith described the ground rules for conducting the elections to select the Executive Committee for the year 2001-2002. The Executive Committee is composed of 5 members of the Commission. The Commissioners nominate and vote for the Chair, Vice Chair and three Commissioners by written ballot. The Commissioners that are the three top vote getters are elected to the Executive Committee. If there is only one nominee then the Commission may move to approve the vote by acclamation in accordance with Roberts Rules of Order.

Executive Secretary Griffith opened the nominations for the Chair. Commissioner Griffin nominated Patrice Abarca. No other Commissioners were nominated. Executive Secretary Griffith closed the nominations. Written ballots were tabulated and Executive Secretary Griffith announced Patrice Abarca as Chair for the 2001 calendar year.

Executive Secretary Griffith opened the nominations for Vice Chair. Commissioner Anthony nominated Susan Stickel for Vice Chair. There being no other nominations, Executive Secretary Griffith closed the nominations. By acclamation, Executive Secretary Griffith announced Commissioner Stickle as Vice Chair.

Executive Secretary Griffith opened the nominations for the Executive Committee. Commissioner Banker nominated Commissioner Schwarze. Commissioner Anthony nominated Commissioner Banker. Commissioner Banker declined the nomination. Commissioner Coronado nominated Commissioner Yamamoto. Commissioner Stickle nominated Commissioner Astore. By acclamation, Executive Secretary Griffith announced that Commissioners Schwarze, Yamamoto and Astore as members of the Executive Committee.

- G. Approval of Minutes of November 2000 Meeting (Action): Commissioner Coronado moved to approve the minutes with the correction of her name added as in attendance to the ELA/ELD Subject Matter Committee meeting on page 7. Commissioner Norris indicated that the Health Subject Matter Committee convened at 3:00 p.m. Chair Abarca stated her technical or grammatical written corrections would be submitted to staff. Executive Secretary Griffith indicated that an addendum would be added to the minutes relating to the discussions of the Mathematics deliberations for the Commissions approval in March 2001. Commissioner Yamamoto seconded the motion with the correction. The motion passed unanimously.

3. Executive Committee

Present: Patrice Abarca, Chair, and Susan Stickel, Vice Chair
Marilyn Astore, Leslie Schwarze, Karen Yamamoto

Staff: Sherry Skelly Griffith, Executive Secretary to Commission, CFIR Div. Dir.
Olga Uribe, Consultant, CFIR

Chair Abarca called the Executive Committee to order at 4:39p.m.

A. Appointment of SMC Chairs (Discussion/Action)

Chair Abarca announced the appointment of chairs for each Subject Matter Committees (SMCs) as follows: Marilyn Astore, English/Language Arts/English Language Development (ELA/ELD), Viken Hovsepian, Mathematics, Richard Schwartz, Science, Karen Yamamoto, History-Social Science (HSS), Roy Anthony, Visual and Performing Arts (VPA), Veronica Norris, Health, Leslie Schwarze, Foreign Language, and Catherine Banker, Electronic

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Learning Resources Committee. Chair Abarca moved appointment of SMC Chairs and it was seconded by Commissioner Stickel. The Motion passed unanimously.

Commissioner Astore made a motion to change the name of the English/Language Arts/English Language Development (ELA/ELD) Subject Matter Committee to Reading/Language Arts/English Language Development Subject Matter Committee (RLA/ELD) to reflect the nomenclature of the Framework. The motion was seconded by Commissioner Stickel. Motion passed unanimously to seek approval from State Board for this change.

B. Designation of Liaisons (Action)

1. Commissioner Anthony: Commission on Teacher Credentialing (CTC).
2. Commissioner Banker: Commission on Technology and Learning (AB 598) and Commissioner Astore recommended that Commissioner Banker represent the Commission with the California Digital Project.
3. Commissioner Astore: County Curriculum Instruction and Steering Committee (CISC).
4. Eleanor Brown, retired Commission Chair 1998-99, to continue as liaison to the Concurrence Committee for California Subject Matter Projects.

Chair Abarca moved to approve the liaison assignments. It was seconded by Commissioner Stickel. Motion passed unanimously.

C. Assignments to Subject Matter Committee (Action)

Executive Secretary Griffith reminded the committee to nominate an odd number of members for each committee. Suzanne Rios, Administrator, CFIR commented for the need to have a large committee membership for RLA/ELD SMC for the 2002 Adoption.

Chair Abarca announced the following appointments:

- English/Language Arts/English Language Development/ELD SMC*: Marilyn Astore, Chair, Janet Philibosian, Leslie Schwarze, Catherine Banker, Edith Crawford, Milissa Glen-Lambert, Mary Coronado Calvario, Karen Yamamoto, Lora Griffin, Veronica Norris, and Susan Stickel.
- Foreign Language SMC*: Leslie Schwarze, Chair, Susan Stickel, Mary Coronado Calvario, Rakesh Bhandari, and Edith Crawford
- Science SMC*: Richard Schwartz, Chair, Veronica Norris, Viken Hovsepian, Catherine Banker, and Roy Anthony, Edith Crawford
- Health SMC*: Veronica Norris, Chair, Lora Griffin, Richard Schwartz, Milissa Glen-Lambert, and Roy Anthony.
- History-Social Science SMC*: Karen Yamamoto, Chair, Janet Philibosian, Rakesh Bhandari, Milissa Glen-Lambert, and Roy Anthony.
- Mathematics SMC*: Viken Hovsepian, Chair, Richard Schwartz, and Susan Stickel.
- Electronic Learning Resources Committee*: Catherine Banker, Chair, Viken Hovsepian, Leslie Schwarze, and Marilyn Astore
- Visual Performing Arts SMC*: Roy Anthony, Chair, Lora Griffin, Janet Philibosian, Mary Coronado Calvario, and Karen Yamamoto.

Chair Abarca moved to passed the SMCS appointments and seconded by Commissioner Yamamoto. Motion was passed unanimously.

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No audience comment.

Chair Abarca adjourned the Executive Committee and concluded the meeting at 5:20p.m.

2. Full Curriculum Commission Reconvenes Thursday, January 18, 2001, 8:30 am

Curriculum Commissioners Present:

Patrice Abarca, Chair	Susan Stickel, Vice Chair
Marilyn Astore	Roy Anthony
Catherine Banker	Mary Coronado Calvario
Edith Crawford	Lora Griffin
Milissa Glen-Lambert	Viken Hovsepien
Veronica Norris	Janet Philibosian
Leslie Schwarze	Richard Schwartz
Karen Yamamoto	

Curriculum Commissioners Absent:

Rakesh Bhandari*
Dede Alpert, Member of the Senate
Vacant, Member of the Assembly

State Board of Education Liaisons Present:

Nancy Ichinaga
Marion Joseph

California Department of Education Staff Present to Support Commission:

Sherry Skelly Griffith, Executive Secretary for the Curriculum Commission, and Director,
Curriculum Frameworks and Instructional Resources Division (CFIR)
Thomas Adams, Administrator I, Curriculum Frameworks Unit, CFIR Division
Suzanne Rios, Administrator I, Instructional Resources Unit, CFIR Division
Deborah Keys, Consultant, CFIR
Jennifer Harrison, Secretary, CRIF
Terri Yan, Exec. Secretary, CFIR
Olga Uribe, Consultant, CFIR
Teri Ollis, Analyst, CFIR

A. Call to Order:

Commission Chair Abarca called the meeting to order at 8:50 a.m.

B. Review of Agenda:

To accommodate guest presenters and adjust the timing of the English Language Arts/English Language Development Subject Matter Committee, Chair Abarca indicated following SMC meeting adjustments to the agenda.

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Thursday, January 18, 2001

2:00 p.m.-3:00 p.m. RLA/ELD

3:15 p.m.-4:00 p.m. Mathematics

4:30 p.m.-5:15 p.m. H-SS

Friday, January 19, 2001

8:30 a.m. – 10:00 a.m. Foreign Language

10:15 a.m.-11:00 are VPA

11:00 a.m.-11:45 am Electronic Learning

Presentation by Scott Hill, CDE report

Commissioner Banker and Coronado requested the date of each day of the Curriculum Commission meeting be placed on the bottom of each page of the agenda.

C. Report of (new) Chair of the Curriculum Commission:

Chair Abarca indicated the orientation for the Commissioners was well received, including the facilitation training conducted by Neil Boudine, the external consultant. Chair Abarca requested the Commissioners to recognize Commissioner Astore for her contributions and leadership as the former Chair of the Commission for the past year. Chair Abarca shared that although the other Subject Matter Committee goals are important, her primary goal as the Chair will be the implementation of the 2002 English Language Arts/English Language Development adoption.

1. Announce Election of Executive Committee:

Chair Abarca announced election of the following Commissioners to the Executive Committee.
Sue Stickel, Vice Chair, Marilyn Astore, Leslie Schwarze, and Karen Yamamoto

2. Report of the Executive Committee Chair (Action):

Chair Abarca announced that the Executive Committee approved the following Commissioner assignments for Subject Matter Committee Chairs for 2000-2001.

Marilyn Astore: Reading Language Development/English Language Development

Viken Hovsepian: Mathematics

Richard Schwartz: Science

Karen Yamamoto: History-Social Science

Roy Anthony: Visual and Performing Arts

Veronica Norris: Health

Leslie Schwarze: Foreign Language

Catherine Banker: Electronic Learning Resources

Chair Abarca announced the following Commissioner assignments for Liaisons:

Roy Anthony: Commission on Teacher Credentialing

(Alternates: Mary Coronado and Lora Griffin)

Marilyn Astore: Curriculum and Instruction Steering Committee

Catherine Banker: Advisory Commission on Technology and Learning and the California Digital Project

Richard Schwartz: California Science Project Advisory Committee

Eleanor Brown (former Commission Chair): UC Concurrence Committee

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Commissioner Mary Coronado indicated that she participates in the State Board of Education, Learning Advisory Committee and asked whether she should be the liaison to the Commission for that committee. Chair Abarca indicated that she will take Commissioner Coronado's suggestion under advisement to the SBE.

Chair Abarca reported that due to the volume of the Reading Language Arts/English Development Language (RLA/EL) adoption, there will be 11 committee members on the RLA/EDL. Each Subject Matter Committee has 5-7 members except for the Mathematics Subject Matter Committee which has 3 committee members assigned because of the lighter workload.

Chair Abarca reported the Executive Committee voted to recommend the name for the English Language Arts/English Language Development Subject Matter Committee be changed to the Reading Language Arts/English Language Development Subject Matter Committee to be consistent with the nomenclature of the Framework. Upon approval by the Commission, the action will be taken to the SBE for approval to ensure all materials developed by the SBE, Curriculum Commission and the California Department of Education reflect the consistency.

Chair Abarca requested a motion. Commissioner Veronica Norris moved to change the title of the English Language Arts/English Language Development to Reading Language Arts/English Language Development and to seek the approval by the State Board of Education to use the title *Reading Language Arts/English Language Development* in all materials developed by the SBE, Curriculum Commission and the California Department of Education. Commissioner Janet Philibosian seconded the motion. The motion passed unanimously.

D. Report from the State Board of Education (SBE) (Welcome):

State Board Of Education member Nancy Ichinaga reported that the SBE approved the Curriculum Commission's recommendation regarding the 2001 Mathematics Adoption of Instructional Materials and commended the Mathematic Subject Matter Committee Chair Sue Stickel for her presentation to the Board.

Mr. Greg Geeting, Interim Executive Director for the State Board of Education reported the following:

1. Mr. John Mockler will return in February 2001 as the Executive Director for the State Board of Education. Mr. Greeting will remain as part of the State Board of Education staff to assist with the transition.
2. The SBE elected Mr. Reed Hastings as President and re-elected Susan Hammer as Vice President for 2001.
3. An advisory committee for the Superintendent of Public Instruction will review ways to improve upon the School Accountability Report Card that has major components related to curriculum and instruction. Mr. Geeting recommended to the Commission that they request a presentation in March or the near future from the CDE relating to the School Accountability Report Card.
4. The SBE amended the Schiff-Bustamante Standards-Based Instructional Materials waiver guidelines related to the RLA/ELD instructional materials approved through the AB2519 process.
5. The SBE honored the Senate Youth, that were identified as California high school delegates that will visit Washington D.C. and five California teachers that were identified as Teacher(s) of the Year.

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6. The SBE modified AB1331, the Mathematics Professional Development program. The modification increased the allocation to \$1,500.00 per teacher or administrator that complete specific training in Mathematics content for grades 4-7 and \$2040.00 per teacher or administrator that complete specific training for the grades K-7 plus algebra. The SBE established consistency relating to the training and linked the instructional materials used at the school site with the content training. Significant discussion followed the presentation regarding AB1331. Listed below are questions from the Commissioners and answers from Mr. Geeting responses from Commissioners.
- a. Can a school districts that did not participate in the past, apply for the AB 1331 funds? Yes, A school district can apply if they did not participate in the past.
 - b. Can a school district apply, if they applied in the past but did not use all of their funds and perhaps obtain more funding? Yes, a school district can apply and stay with the old program or take the remaining funds and upgrade their program to the new standards.
 - c. Can a school district apply if they used all of their funds? Yes, a school district can apply again.
 - d. Why wasn't the K-3 included in AB1331? The grades were identified by statute.
 - e. When can school districts participate in the professional development program? Funds are available as of January 10, 2001.
 - g. What is Governor Davis' plan for increasing the number of algebra teachers? (General discussion followed.)
 - h. How was the amount of \$2040.00 identified per teacher? The field panel identified minimum training hours (50 hour for 4-7 and 68 hours for K-7 plus algebra) which was about \$30.00 per hour.

Nancy Ichinaga indicated that there are professionals in the private sector that would like to be teachers but the pay is too low. Commissioner Philibosian suggested that many teachers that have the multiple subject credentials, only, would like to teach algebra; however, the teachers can't teach algebra because the system requires additional years of education to teach 8th grade algebra. Executive Secretary Griffith indicated additional information regarding AB1331 funds, professional development will be provided to the Commission at the next meeting.

The SBE approved Curriculum Commission's recommendation of the 2001 Mathematics Adoption of Instructional Materials. The SBE directed staff to prepare an additional waiver guideline that would express intent to approve waivers for the purchase of mathematics materials that meet 4 narrow conditions identified below:

1. Schools where non-adopted materials will be used have been using the same materials (or an earlier copyright version of those materials) prior to the 2001 Mathematics Adoption;
2. The teachers who will use the non-adopted materials have exemplary training in mathematics content, the California mathematics Standards, and the Mathematics Framework;
3. The materials, though not adopted, provide sufficient coverage that the district's teachers can teach and students can master the mathematics content standards at the affected grade levels; and,
4. Students in schools where the non-adopted materials will be used have demonstrated exemplary achievement (in total and for all sub-groups) as measured by the Standardized Testing and Reporting (STAR) Program.

Greg Geeting will develop specific language relating to the policy and present it at the next SBE meeting.

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Other State Board of Education Action:

- The SBE approved Visual and Performing Art standards.
- The proposal from the Public School Accountability Act Advisory Committee recommends that they develop regulations to address sanctions against under performing schools.
- SBE agreed on a package for proposed performance levels for ELA/ELD for students. Prior to taking action, the SBE will hold 3 public hearings at: (1) Santa Clara County, January 30; (2) Riverside County, February 2; (2) Sacramento SBE; February 7. The four subjects to be discussed are: (1) the five proposed performance levels; (2) the proposed cut scores for reading and writing that determine the break points and therefore establish the level of performance to distributes the students among those performance levels; (3) the objective of our school system is for each student to reach the proficient performance levels; and, (4) revisit cut scores in year 2007 to determine the appropriateness of raising them. Public notices for the hearings will be mailed out January 19, 2001. Gathering of public input will be flexible. Significant discussion followed. Listed below are requests, questions, and comments from the Commissioners and answers from either Mr. Geeting or Mr. Phil Spears.
 - Clarify the report provided that will be mailed to parents. Parents of 4th or 7th graders will receive a report that will say the child is proficient. He/she will receive a certain number of correct answers on the multiple-choice test. The 2nd page of the report will indicate the child took a direct writing sample test. If a student obtained 3 of 4 possibilities, then, the 3 is given a description.
 - What is the reason for having 4 and 5? Number 4 is standard on evaluating writing and 5 are tied closely to the academic performance for the state.
 - The Commission recommended to the SBE that parents should know how the student writes as opposed to how students do on the totality of the test which includes a writing sample. How one does on a multiple-choice test and how one writes can be two different things. The test will be separate for 2001 and a decision has not been made for the test beyond 2001.
 - Is it correct that the performance levels and performance standards will be based on the State content standards? Yes, the tests are specifically designed to reflect the State content standards.
 - Some large school districts are under the impression that they will have to adopt brand new performance standards in addition to the state content standards.
 - What is exemplary achievement? Exemplary achievement means in excess of the minimum target for API growth.
 - Is the IIUSP program tied to the State Content Standards? It definitely is, in the sense that when the external evaluator comes into a district and helps them develop their action plan, that plan must have specific ties to achieve higher performance based on the standards test.

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- Schools are being told to adopt additional content standards in addition to State standards. Schools may adopt more rigorous standards than the state standards but they don't have to. The State standards are the minimum standards.
 - Will the report to parents relating to the High School Exit Exam indicate student results as pass or not pass? This year spring's test would be voluntary for 9th graders and will not be scored on a pass/fail basis. The test will be returned to students for diagnostic purposes. The test will be a sample and placed on the Internet for any one to review. The thought is that this year, the test will be a "dry run" for the State and the Contractor to see what things could go wrong and to prepare for 2002. In 2002, all (100%) of the 10th graders will be required to take the test. This test will be the census test. From the full census test, a passing score will be determined. The advisory committee will determine a passing score. The SBE will approve the passing score and then the test information will be returned to the students. For those students that do not pass, they will have 3 opportunities as 11 graders and 3 opportunities as 12 graders to take the test again. They would only need to take portions that they did not pass.
 - Can a student retake the High School Exit Exam to increase the score? (Some parents may want to encourage their child, because of prestige, to retake the test to increase the score. Also, some parents will use this test for admittance into college.) The issue of whether the High School Exit Exam will be a pass/fail or have a specific score, such as 99%, has not yet been addressed. The purpose of the High School Exit Exam is designed to show minimum performance and identify those students that need additional instruction, and will help design a plan for students to get additional instruction. Thus, when a student receives a high school diploma, it will mean that the student met minimum standards.
 - Although the intent of the High School Exit Exam is to show minimum competencies, there are parents that will see this as prestigious. Commissioners Hovsepian and Coronado indicated the test should show just a pass or where students need to improve so that they can continue high school.
 - Will there be enough guidance in the test to help school districts remediate students? The report to the parent will include the item and strand on how well the student did and the school will receive information on how well they are performing as a whole. The school will receive free software to manipulate student data on their electronic file system.
 - School districts are having to implement too many tests. CDE is aware of the situation and are looking at ways to link and coordinate, and determine the true intent of each test to reduce the interference of daily instruction. Students and school district need to be flexible and need to make a choice regarding tests that are truly necessary.
 - Is the High School Exit Exam a criteria referenced test or a norm referenced test? The High School Exit Exam test is a "criteria" or standards based test.

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- Commission Hovsepian indicated parents may not allow their children to take the test if the children are in a low-level math class because the parents know that the children will not pass the test. Therefore, the State should consider a pass/fail and on the parent report.
 - Has the SBE considered whether there will be enough remediation available for students who fail the test? The law is specific, school districts are responsible to identify students as early as 7th grade that may fail the test and provide instruction and support to those students to ensure that they pass the test.
 - There should be an adoption process for grades 9-12 and add California teachers involved in the assessment. Mr. Spears indicated that the scoring of the tests will be done by the contractor NCS. California teachers will be in the classroom during the eight-week testing period. NCS will score approximately 1 million essays. However, California teachers will be participating in professional development workshops this spring and they will score student essays in that way the teachers learn the level of the student performance.
 - Chair Abarca recommended to Mr. Geeting to take the concerns of the Curriculum Commission to the SBE about too much testing in the school districts that interfere with instruction or extracurricular activities.
 - Commissioner Hovsepian indicated the amount of money being given to teachers for retraining is not enough. The teachers are not at fault for the many students that are not algebra ready. There needs to be a marketing plan that will indicate the High School Exit Exam will be fruitful in the far future because the media will report the results of the test and the teacher will be blamed for the failure of students. Mr. Spears indicated that the Governor, SBE and CDE are aware of your concerns and reduced the number of algebra questions on the test.
 - Nancy Ichinaga, SBE member, indicated that the school districts should not look to anyone else to help their students pass the test. School district needs to provide instruction and support for their students to pass the test.
 - Marion Joseph, SBE member, indicated that the problem lies in grades 9-12 where there is no standards-based adoption process of instructional materials.

12. The memo sent to the Commission with ideas on ways to enhance the State's commitment to eliminate any factual errors in adopted materials. The Commission may want to discussed this in the Curriculum Commission's March meeting.

13. Mr. Geeting is looking forward to working collaboratively with the Curriculum Commission regarding the Moral and Civic Handbook. Executive Secretary Griffith indicated that AB1785, Villaraigosa, regarding hate violence, passed which directed the SBE to develop guidelines for the revision if necessary of curriculum frameworks to meet the intent of the law. Executive Secretary Griffith requested Mr. Geeting's recommendations on how to proceed to meet this section of the law given the fact that the Commission has three frameworks in transition. Mr. Geeting suggested that as the frameworks are developed this issue should be considered. The SBE is open to any suggestions on how to proceed by the Curriculum Commission.

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The Commission took a break at 10:55 a.m. and returned at 11:10 a.m.

Commissioner Anthony requested Chair Abarca to report the morning discussion regarding the abundance of testing to the SBE. Chair Abarca requested that there should be more discussion at the March meeting. The Curriculum Commission could take action in March, which would then be presented, to the SBE.

E. Correspondence/Requests from the State Board of Education: None

F. Executive Secretary Report, Sherry Skelly Griffith: The Executive Secretary reported on the following information:

1. The CFIR's one page instructional materials purchase timeline will be disseminated to school districts and be placed online for school districts to understand what is State approved and what funding sources can be used.
2. The 2001 Mathematics Adoption Reports will be on the web in March.
3. The 500,000 free frameworks to teachers will be mailed out in the spring of this year.
4. CFIR Staff participated in a framework roll out for Compton Unified School District in Mathematics and RICA. CFIR purchased free frameworks for all Compton teachers.
5. CFIR is planning a framework rollout for the Accountability Branch.
6. CFIR will disseminate 20 free copies of frameworks to the Commissioners.
7. CFIR is developing the biannual report to school districts superintendents and county offices of education. The biannual report will include tips to conduct the annual local public hearing to review instructional materials.

Marion Joseph indicated that CTC is working on new standards for teacher preparation. Consequently, we should at least notify the teacher preparation departments in universities about the new standards and frameworks.

Executive Secretary Griffith indicated that while the current focus is to ensure that every school district teacher receives a free copy of the frameworks, the CFIR Division is also working on dissemination to post-secondary institutions.

G. Special Presentation: Eleanor Brown, Liaison to the Concurrence Committee of the Subject Matter Projects: Eleanor Brown described the purpose of the Concurrence Committee. The Concurrence Committee is the oversight committee for the California Subject Matter Projects (CSMP). It is discipline-specific professional development and support networks for teachers. The California Legislature established the CSMPs in 1988 and they were reauthorized in 1998. There are nine discipline specific professional development projects: History-Social Science, World History and International Studies, Mathematics, Reading and Literature, Science, Writing, Arts, Foreign Language and Health-Physical Education. The University of California's Office of the President, administers the projects. The CSMP web site address is: www.ucop.edu/csmp.

Chair Abarca announced that Eleanor Brown will continue to be the Curriculum Commission Liaison for the Concurrence committee.

H. Special Presentation: American Association of Publishers (AAP): Bill Chavez, President and Steve Rhoads, Consultant, Strategic Education Services represented the AAP and presented the following information:

The American Association of Publishers prepared the AAP Instructional Materials Funding Survey and cost estimate of state adopted standards based materials with the assistance of an advisory group that consisted of superintendents, school districts, small schools and county offices and other representatives that guided the

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research and critiqued it. The survey identified the resources needed by school districts to purchase standards based instructional materials for the year 2001 through 2005. The total amount of money needed is approximately \$2.7 billion dollars. The current amount of money available to school districts is \$1.5 billion. There is a net gap of \$1.2 billion. The survey has been presented to other State agencies.

Commissioners discussed the need to send a message in support of the survey to increase funding to purchase textbooks and instructional materials. The Commissioners requested that Bill Chavez report to the AAP, the Commission's concern regarding the need to place standards-based instructional materials on CDs or on-line for easier access by students and teachers. Commissioner Astore moved to support AB50, introduced by Assemblymember Hertzberg, to continue the \$250 million under the Schiff-Bustamante Standards-Based Instructional Materials program. Commissioner Anthony seconded the motion. The motion was unanimously approved.

J. Other Matters/Audience Comment: Sunshine Committee - Commissioner Banker discussed the purpose of the Sunshine Committee is to pay for items such as sympathy cards, farewell lunches, gifts, plants. She identified the following ground rules:

- *Group Consensus for spending the money
- *Everyone pays \$50.00 regardless of use

There was a general consensus of the ground rules by all Commissioners.

5. Executive Committee: Chair Abarca called the Executive meeting to order at 1:40 p.m.

- A. Review of 2001 Calendar (Discussion): The Executive Committee discussed the Curriculum Commission meeting calendar for the year 2001. To submit the RLA/ELD Adoption report to the SBE in a timely manner, members suggested to reschedule the November 27 and 28, 2001 meeting to November 15 and 16, 2001. Commissioner Yamamoto moved to reschedule the Curriculum Commission meeting from November 27-28, 2001, to November 15 and 16, 2001. Commissioner Stickel seconded the motion. The motion passed unanimously.
- B. Follow-up Adoptions Timeline for 2002 (Action): The Executive Committee discussed the Timeline for the Follow-up Adoption process for the year 2002 and the work that will need to be conducted by the Subject Matter Committees and the Commission. Commissioner Stickel moved to approve the Follow-up Adoptions Timeline for 2002. Commissioner Yamamoto seconded the motion. The motion passed unanimously.
- C. Assignment of Moral and Civic Handbook Review (Action): Chair Abarca indicated that the Commission is not prepared at this stage to take any action on the review of the Moral and Civic Handbook. The SBE requested the Curriculum Commission to participate in the review of the Handbook. Commissioners suggested to place this item on the full Commission agenda for all Commissioners input. Executive Secretary Griffith suggested that the Executive Committee may want to keep the review of the Moral and Civic handbook in the Executive Committee until the SBE completes the public comment phase then delegate the review to Subject Matter Committees. The public comment matrix and draft of the handbook will be distributed to the Curriculum Commission. The Executive Committee concurred to postpone the assignment for the review of the Moral and Civic Handbook to a later date.

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- D. AB 1785 Villaraigosa: Human Relations Education (Discussion): Executive Secretary Griffith described four provisions in the legislation:

1. Includes human relations education with the aim of fostering an appreciation of people of different ethnic backgrounds.
2. Intent language for funding to provide access to additional supplemental materials at the local level.
3. Adds a human relations course as a prerequisite prior to obtaining a teaching credential.
4. Provides appropriate reporting of hate crimes.

Executive Secretary Griffith indicated that different provisions of the bill will be reviewed by other divisions in the Department. Several Commissioners indicated school districts are in compliance with the intent of the measure; however, it is essential that there be a rapid response to the field to extinguish fears incited over the legislation. Many school districts are implementing activities to prevent hate crimes. The problem looks worst because there are a limited number of school districts reporting violence. Executive Secretary Griffith suggested having a presentation by the Safe School and Violence Prevention Office in CDE to obtain further information regarding reporting of school violence. Commissioner Stickel indicated that the Department needs to reassure the legislature that school districts have been meeting the intent of the bill. Executive Secretary Griffith indicated that this issue is tied to the Moral and Civic handbook. The Commission may want to discuss how to interface the AB 1785 with the Moral and Civic handbook. The Executive Committee concurred to continue discussion of the bill. Secretary Griffith committed to sharing with the leadership of the Department the Commission's concerns.

- E. Commission Operation Procedures (Discussion/Action): Chair Abarca asked the Executive Committee for any recommendations in Commission operating procedures, as appropriate, for discussion at the March meeting. She recommended to request public comment prior to taking a vote as was suggested by the trainer earlier in the orientation session. Chair Abarca recommended that the agenda include a section for public comment and include public comment in the March agenda as part of the introductory remarks. Executive Secretary Griffith indicated that individuals could complete the public comment form to address the Commission as another vehicle for public input.

- F. Establish Executive Committee 2001 Goals (Discussion/Action): Chair Abarca led the discussion on the Executive Committee goals for the year 2001. The goals are listed below:

1. Develop, review and approve annual report to the State board of Education.
2. Annual review of Commission policies and procedures.
3. Develop priorities for Commissioner training as needed.
4. Develop strategies to connect standards, curriculum and assessment.
5. Develop and approve clear and concise Commission presentation packets for Commissioners to use in the field.

The Commissioners concurred with the goals. Commissioner Stickel moved to approve the goals. Commissioner Scharwze seconded the motion. The motion passed unanimously.

- G. Other Matters/Audience Comment: None

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The Commission recessed for lunch 12:45 p.m.

6. Science Subject Matter Committee (1:30 p.m. – 2:00 p.m.):

Present: Richard Schwartz, Chair, Veronica Norris, Vice Chair,
Catherine Banker, Edith Crawford, Vik Hovsepian

Staff: Tom Adams, Administrator, Curriculum Frameworks Unit, CFIR

A. Election of Vice Chair

Chair Schwartz opened the meeting and the first item of business was the election of Vice Chair. He asked for nominations and Veronica Norris's name was put in place for nomination. No other nomination was made and the committee elected Commissioner Norris by acclamation.

B. Update on State of the Science Framework (Discussion)

Chair Schwartz asked staff to report on number of responses and report on the SBE meeting. Tom Adams reported that only a few responses had been received so far. He noted that at the last State Board meeting Marian Bergeson provided comments on the Draft Science Framework. She expressed positive comments about the content of the framework and asked for additions on safety in the classroom. All districts had been informed that the draft framework and evaluation form were available online.

C. Establish Science Subject Matter Committee 2001 Goals

Chair Schwartz asked the committee to review potential goals for 2001. After discussion, Vice Chair Norris moved to accept the proposed goals, Commission Hovsepian seconded the motion. The committee voted to approve the following goals for 2001:

- Conduct Field Review of Draft Science Framework
- Complete Draft Science Framework and send to State Board for action
- Prepare for Follow-Up Adoption in 2002
- Support more children being able to read science materials

D. Follow-Up Adoption Timeline (Discussion/Action)

Chair Schwartz then asked the committee to examine the follow-up adoption timeline. Committee members spoke approvingly of the timeline and supported the Executive Committee's action.

E. Other Matters/Audience Comment

Chair Schwartz then asked if there were any audience comment and hearing none adjourned the meeting.

7. English Language Arts/English Language Development:

Present: Marilyn Astore, Chair	Janet Philibosian, Vice Chair
Roy Anthony	Catherine Banker
Mary Coronado Calvario	Edith Crawford
Lora Griffin	Veronica Norris
Richard Schwartz	Milissa Glen-Lambert
Leslie Schwarze	Karen Yamamoto

Commissioners--Absent:

Rakesh Bhandari (absent for cause)

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Staff: Suzanne Rios, Administrator, Instructional Resources Unit, CFIR
Deborah Keys, Consultant, Instructional Resources Unit, CFIR

- A. Election of SMC Vice Chair (Action): Chair Astore convened the SMC meeting at 2:15 p.m. and began by calling for nominations for Vice Chair of the Subject-Matter Committee. Commissioner Schwarze nominated Janet Philibosian; Commissioner Banker seconded, and by acclamation, Janet Philibosian was elected as Vice Chair of the SMC. Chair Astore, stated as an information item that the Executive Committee unanimously voted to recommend to the State Board of Education that the SMC name be changed to the Reading/Language/Arts/English, Language Development Subject-Matter Committee in order to be coherent with the title of the Reading/Language Arts Framework. The SMC received support from the Board Liaison for the name change.

B. 2002 ELA/ELD Adoption (update):

1. Review of IMAP and CRP Applications (Discussion/Action): At the request of Chair Astore, Board Liaison Joseph gave the SMC members a review of the overall context of where the SMC is in relation to the RLA/ELD 2002 adoption and a general sense of the real work the SMC needs to complete this year. Board Member Joseph expressed her appreciation of Marilyn Astore's participation as the SMC for this year. Board Liaison Joseph also commended the SMC for having such an extensive committee especially because of the amount of work for the 2002 adoption. Board Liaison Joseph expressed her thoughts regarding where California is in relation to content standards in the California school system. She commended the Commission for their work in helping to make the standards a reality. Board Liaison Joseph used the analogy of "driving lanes" on a highway to describe what California did when they chose to implement standards, a framework and the legislation on reading as "choosing a lane." She stated that there is only one lane, that lane being foundational skills children must have to get on to the higher order reasoning, and comprehension skills that are taught directly, systematically, and sequentially; these skills build from the simple to the more complex.

Deborah Keys addressed new members of the Commission who have not had an opportunity to look at the criteria. She stated that there are four different programs they will be considered for adoption. One of the programs is a basic comprehensive program that is inclusive of all standards in the domains: reading, writing, speaking and listening. Other programs target students in grades 4-8 students who are reading at least two grades or more below grade level, one program addresses primary language; and another program targets English Learners at grades 4-8. She stated that in the SMC's discussion of IMAP and CRP members for the adoption review, consideration might be given to these separate programs. Commissioner Banker wanted to be careful of this perspective because all children in California need to have systematic, explicit phonic instruction. Commissioner Banker stated that she was really fearful that IMAP members may be chosen according to the programs, and that should not be the case at all. She feels it should be ensured that every child in California is treated exactly the same and is given all the same materials. She does not want IMAP members picked based on specific categories. Commissioner Coronado stated that there is a need for people to understand a primary language program that is also rigorous in standards as well. She further

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stated there is a need for people who speak the primary language in order for them to be able to say whether a program is systematic or explicit or be able to say if a primary language program is good.

Chair Astore requested that Deborah Keys include the 2002 Reading/Language Arts/English Language Adoption Criteria in the mailing to Commissioners. Chair Abarca shared her views on working with IMAP members during a deliberation process. She reiterated that the ELD Standards are not a part of this adoption, but the ELD test is a part. Board Liaison Joseph stated that she and Chair Abarca have recruited Spanish, academic language scholars who can review the Commission programs, like Commissioner Coronado spoke of earlier in the meeting. She stated past President Monica Lozano recommended two names. She felt there should not be concern regarding IMAP members who can review the primary language programs. She thinks the reviewers will be of high quality.

Chair Abarca expressed her views on quality bilingual programs. She stated she was embarrassed to say that in her fourth year on the Commission she did not realize that the Commission has never had IMAP members specifically look at Spanish language programs. Those programs were adopted because they were considered as alternate formats.

Commissioner Norris commented on the IMAP/CRP training. She felt strongly that the training needed to emphasize the criteria, framework and the standards. Commissioner Banker asked for clarification regarding Spanish speaking IMAP/CRP members. She asked if the intent was to have a Spanish speaker on every panel, or is it suggested that all Spanish programs be placed under one panel. Chair Abarca responded that there would be separate IMAP panels and separate CRP members who will be experts in the language and also the content. Chair Astore asked that the SMC include someone in the training who can speak to panel members regarding the barriers for English learners.

A discussion ensued regarding a Subject-Matter Committee Meeting for the review of the IMAP/CRP applications. February 9, 2001, 8:30 a.m.- 2:00 p.m., was chosen as the date for the SMC to review the IMAP and CRP applications. Chair Astore suggested that Suzanne Rios, Deborah Keys and herself get together with Commissioner Stickel to discuss some lessons learned from the Mathematics adoption.

2. Timeline for 2002 ELA/ELD Adoption (Update): Deborah Keys reviewed changes that were made to the timeline based upon prior meetings. Commissioner Griffin moved to accept the changes to the timeline; Commissioner Astore seconded.

Commissioner Yamamoto asked for clarification regarding the CRP calibration date. She asked if that meant the CRP members needed to have the materials read by that time. She expressed concern regarding the shortness of time. Commissioner Stickel stated that it was very difficult for CRP members to get their work done for Mathematics. She said it was not because the CRP members were not working hard; it was just difficult.

Chair Astore suggested changing the language on the timeline to read "preliminary draft reviews". She feels this will push the process along. Sherry Griffith suggested that might be helpful during the first day of deliberations that the Chair spend time with the CRP members to insure that the reports they send to the IMAP members are conclusive and finalized and they feel comfortable with the reports. They need to be sure that there are not are going to be additional changes, though they have that right up to the time that they sign the report, which is typically the Tuesday of deliberations. She suggested that the Chair of the

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Committee work very closely with the CRP members on the first day to make sure that everyone is aware of what those reports look like.

Commissioner Yamamoto expressed concern regarding IMAP and CRP members being informed of the changes on the timeline. Deborah Keys and Chair Astore noted that a letter would be sent to all applicants to inform them of the status and the delay in the process.

Sherry Griffith stated that it was really critical to keep track when CRP members are calibrating their reports in September. She suggested that the SMC Chair and other Commissioners ensure the drafts sent to IMAP members in advance either becomes the final draft or all are aware that they are preliminary until the CRPs sign off. Commissioner Coronado asked if this information would be reviewed with new members. Chair Astore stated that she would ask Deborah Keys to be the official recorder of all the ideas as they come up. She asked that Commissioners share their ideas with Deborah. Deborah Keys reassured all of the SMC members that she would be available to them at any time. She said she would assist and support commissioners throughout the entire process.

Chair Astore encouraged Commissioners to be cautious in their communication with publishers. She suggests Commissioners tell publishers "that this is only my view as an individual and that they are not speaking for the Commission". She stated that it is important that Commissioners, when receiving e-mail requests, always copy Sherry Griffith, Chair Abarca and Deborah Keys. There needs to be full and open disclosure if Commissioners are making any kind of comments at all.

Commissioner Crawford asked if any part of the deliberation process for Mathematics were video taped. Commissioner Stickel stated that she had a complete set of videotapes from the CRP meetings at her home. She said Commissioner Crawford could review if she wanted to do so.

Commissioner Anthony asked that Deborah Keys send out the criteria to those Commissioners who are not on the RLA/ELD Committee. Chair Astore thought this to be an excellent suggestion and requested that anytime an item comes up that would help with the adoption that Deborah mail these items to other commissioners. Suzanne Rios said a framework and other related documents will be sent to all commissioners.

Chair Astore asked for approval of the RLA/ELD Timeline for 2002. Commissioner Yamamoto moved to approve the RLA/ELD Timeline for 2002 reflecting the calibration meeting for the CRP members. Commissioner Coronado seconded the motion. The vote was unanimous.

Secretary Griffith said the Invitation to Submit (ITS) is an important meeting to educate publishers regarding the criteria. It is the final phase of development for those materials which will be submitted in August. She suggested the SMC and Board Liaison tell staff the name of anyone they have interest in having speak at the ITS meeting.

C. **Establish Subject-Matter Committee Goals for 2001 (Discussion/Action):** Chair Astore reviewed the previous year's goal and made suggestions for 2001.

1. To assist CDE in dissemination of the RLA Framework. With the SMC approval, Chair Astore suggested moving forward with this goal, and takes into account some of the suggestions of today's meeting regarding

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ways to get this information to the 77 higher institutions in the state that prepares teachers. She also suggested making a recommendation to the Board for funding for mailing frameworks to the schools of education, not just the department chairs.

2. Review and provide input on all other Department RLA documents. She suggests continuing this goal.
3. She suggested checking off goal number three for it had been fulfilled.
4. She suggested changing the wording in the fourth goal to "recommend" IMAP and CRP members for the 2002 adoption to the SBE.
5. Finally, prepare for and facilitate the 2002 adoption process.

Chair Astore called for a motion to approve the goals. Commissioner Yamamoto moved to approve the RLA/ELD goals for 2001. Commissioner Coronado seconded the motion. Commissioner Coronado expressed concern about setting a goal to review all other CDE documents. She felt this was a difficult thing to do. Chair Astore stated working with CFIR Office to provide draft copies to the SMC would be the best way to handle this goal. The passed unanimously.

- D. **Other Matters:** Suzanne Rios stated that she and staff had looked at 135 applications in which 12 of the applicants had self-identified a potential conflict of interest. She stated that these individuals will be called to clarify the information in the applications. A written summary paragraph of the information will be shared with the SMC, the Board Counsel and Department Chief Legislative Counsel. From there, a determination will be made as to whether the person will or will not participate.

The RLA/ELD Subject Matter Committee adjourned at 3:41 p.m.

9. **Mathematics Subject Matter Committee:**

Present: Vik Hovsepian, Chair, Richard Schwartz, Vice Chair, Lora Griffin,
Veronica Norris, Sue Stickel

Staff: Suzanne Rios, Administrator, Instructional Resources Unit, CFIR

The agenda items covered in the Mathematics Subject Matter Committee included the following: the election of a Vice Chair; an update on the 2001 Mathematics Adoption; the establishment of committee goals for 2001; and public comment. The Executive Committee selected Vik Hovsepian to serve as the Chair of the Mathematics Subject Matter Committee for 2001. The committee selected Richard Schwartz to serve as the Vice-Chair. Mr. Hovsepian asked the former Chair, Sue Stickel, to provide an update on the 2001 Mathematics Adoption. Ms. Stickel reviewed for the Commission the recent State Board of Education action on the Commission's recommended Mathematics programs. The State Board concurred and approved all of the Commission recommendations on 12 programs and 11 non-approved programs. Ms. Stickel related that the Board adopted waiver language for districts to apply for waivers for use of the Schiff-Bustamante funds for Mathematics. The specifics on the exemptions will be forthcoming from the State Board at their February meeting. Richard Schwartz made a motion that the committee adopts the following goals and Sue Stickel seconded it and they were approved unanimously:

1. Follow-up on the 2001 Mathematics Adoption
2. Begin to plan for the Math follow-up adoption in 2003

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3. Remain informed on the Governor's Algebra Initiative and other statewide efforts in professional development in mathematics
 4. Continue to support dissemination of the Mathematics Framework

There were no comments from the public. The subject matter committee adjourned.

10. Health Subject Matter Committee:

Present: Veronica Norris, Chair, Lora Griffin, Vice Chair, Roy Anthony
Milissa Glen-Lambert, Richard Schwartz, Sue Stickel, Karen Yamamoto

Staff: Tom Adams, Administrator, Curriculum Frameworks Unit, CFIR

- A. Election of Vice Chair: Chair Norris opened the meeting and the first item of business was the election of Vice Chair. She asked for nominations and Lora Griffin's name was put in place for nomination. There were no other nominations and the committee voted by acclamation to elect her as the Vice Chair.
- B. Health Framework Addendum—Field Review Update (Discussion): Chair Norris then asked the staff to update the committee on the field review process. Staff announced that the Health Framework Addendum was being prepared for Internet posting and that an evaluation form would accompany the document. Staff asked the committee to approve a sixty-day field review period for the addendum. Vice Chair Griffin moved to approve the new time period and Commissioner Anthony seconded the motion. The motion was approved.
- C. Establish Health Subject Matter Committee 2001 Goals: Chair Norris then asked the committee to review the proposed goals for 2001. After discussion, Commissioner Anthony moved to approve the proposed goals and Vice Chair Griffith seconded the motion. The committee approved the following goals for 2001:
 1. Conduct Field Review of Draft Health Framework Addendum
 2. Draft New Criteria for Evaluating K-8 Health Instructional Materials
 3. Complete Draft Health Framework Addendum
 4. Forward Draft Health Framework Addendum and Criteria for Evaluating K-8 Health Instructional Materials to the State Board of Education
- D. Other Matters/Audience Comment: Chair Norris then asked if there was any audience comment, and hearing none adjourned the meeting.

13. History/Social Science Subject Matter Committee:

Present: Karen Yamamoto, Chair, Janet Philibosian, Vice Chair, Roy Anthony, Milissa Glen-Lambert

Absent: Rakesh Bhandari (with cause)

Staff: Tom Adams, Administrator, Curriculum Frameworks Unit, CFIR

A. Election of Vice Chair: Chair Yamamoto opened the meeting at 4:23 p.m. The first item of business was election of Vice-Chair. She asked for nominations and Janet Philibosian was nominated. There were no other nominations and the committee voted by acclamation to appoint her.

B. Establish Subject Matter Committee 2001 Goals: Chair Yamamoto then asked the committee to review potential goals for 2001. After discussion, Vice Chair Philibosian moved to accept the proposed goals, Commission Anthony

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seconded the motion. The motion passed unanimously. The committee voted to approve the following goals for 2001:

- Dissemination of History-Social Science Framework
- Prepare for the Follow-Up Adoption in 2002
- Begin work on Evaluation Criteria for Instructional Materials
- Provide Input to the State Board on Updating the Handbook on Civic and Moral Education

C. Follow-Up Adoption Timeline (Discussion/Action): Chair Yamamoto asked the committee to examine the follow-up timeline, and committee members presented technical questions that were answered by staff. Committee members spoke approvingly of the timeline and supported the Executive Committee's action.

D. Other Matters/Audience Comment: Chair Yamamoto asked if there were any audience comments and hearing none adjourned the meeting 4:30 p.m.

Full Curriculum Commission Reconvenes on Friday, January 19, 2001

Curriculum Commissioners Present:

Patrice Abarca, Vice Chair	Susan Stickel Vice Chair
Roy Anthony	Marilyn Astore,
Catherine Banker	Mary Coronado Calvario
Edith Crawford	Lora Griffin
Veronica Norris	Janet Philiposian
Richard Schwartz	Leslie Schwarze
Milissa Glen-Lambert	Karen Yamamoto
Viken Hovsepian	

Curriculum Commissioners Absent:

Rakesh Bhandari *
Dede Alpert, Member of the Senate
Vacant, Member of the Assembly

State Board of Education Liaisons

Nancy Ichinaga (Present)
Marion Joseph (Present)

California Department of Education Staff Present to Support Commission:

Sherry Skelly Griffith, Executive Secretary for the Curriculum Commission, and Director,
Curriculum Frameworks and Instructional Resources Division (CFIR)
Thomas Adams, Administrator I, Curriculum Frameworks Unit, CFIR Division
Suzanne Rios, Administrator I, Instructional Resources Unit, CFIR Division
Deborah Keys, Consultant, CFIR Olga Uribe, Consultant, CFIR
Jennifer Harrison, Secretary, CRIF Teri Ollis, Analyst, CFIR
Terri Yan, Exec. Secretary, CFIR

A. Call to Order: Chair Abarca call the meeting to order at 8:36 a.m.

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B. Review of Agenda: Chair Abarca indicated an adjustment to the agenda to accommodate a special presentation the Commission Legal Counsel.

8. Foreign Language Subject Matter Committee:

Present: Leslie Schwarze, Chair, Edith Crawford, Vice Chair, Mary Coronado Calvario,
Milissa Glen-Lambert, Susan Stickel

Staff : Tom Adam, Administrator, Curriculum Frameworks Unit, CFIR

A. Election of Vice Chair

Chair Schwarze opened the meeting and the first item of business was the election of the Vice Chair. Chair Schwarze asked for nominations and Commissioner Coronado's name was put in place for nomination. There were no other nominations and the committee election Commissioner Calvario by acclamation.

B. Review Minutes SMC meeting December 21

Foreign Language Subject Matter Committee Teleconference Meeting

Time: 4:10 p.m.- 5:30 p.m.

Present: Leslie Schwarze, Chair, Mary Coronado Calvario, Vice Chair, Susan Stickel

Absent: Rakesh Bhandari

Staff: Tom Adams, Administrator, Curriculum Frameworks Unit

Arleen Burns, Consultant, Professional Development and Curriculum Support Division

Chair Schwarze called the meeting to order at 4:10 p.m. The order of business was examining the draft for "Chapter 4: Implementation: Curriculum Review and Instructional Practices." Chair Schwarze solicited comments from the committee members on the latest draft chapter. Commissioners' Abarca, Stickel, and Coronado provided input by suggesting wording changes and deletions of redundant sentences. Staff recorded these changes and promised to incorporate the changes into the next draft. Overall, the committee spoke positively about the chapter. Chair Schwarze asked if there was public comment. Hearing none, she adjourned the meeting.

Chair Schwarze moved to accept the minutes from the December 21, 2001 meeting. Commissioner Coronado seconded the motion. The motion was unanimously approved.

Chair Schwarze asked for the committee to review the minutes from the SMC meeting on December 21, 2000. Commission Chair Abarca asked for corrections on the spelling of her name. With these corrections, Commissioner Stickel moved to accept the minutes and Commissioner Crawford seconded the motion. The motion was approved by acclamation.

C. Foreign Language Framework

Chair Schwarze directed committee members to the draft chapters of the framework. Committee members presented corrections and made suggestion for substantive changes. After discussion, the committee gave staff the following direction to revise the draft document:

Chapter	Changes
1	Redo introductory paragraph and find additional and more up-to-date citations

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	on the need for foreign language study
2	No changes
3	No changes
4	No substantive changes
5	Assessment chapter needs to be more closely tied to chapter 2 and the section on grade levels needs to be rewritten.
6	Professional development chapter needs to be rewritten with a format similar to other frameworks.
7	Student responsibilities need to be included.
8	Criteria need more references and connections to the Language Learning Continuum.

D. Establish Subject Matter Committee 2001 Goals

Chair Schwarze asked committee members to examine the proposed goals. Commissioner Stickel moved to adopt the proposed goals and Vice Chair Calvario seconded the motion. The committee approved by acclamation the following goals:

- Completion of the Foreign Language Framework
- Prepare for the Upcoming Adoption of Instructional Materials in 2003

E. Other Matters/Audience Comment

Chair Schwarze asked if there was audience comment and hearing non-adjoined the meeting.

11. Visual and Performing Arts Subject Matter Committee:

Present: Roy Anthony, Chair, Lora Griffin, Vice Chair, Mary Coronado, Janet Philibosian, Susan Stickel, Karen Yamamoto

Staff: Tom Adams Tom Adams, Administrator, Curriculum Frameworks Unit

A. Election of Vice Chair:

Chair Anthony opened the meeting and the first item of business was the election of Vice Chair. He asked for nominations and Lora Griffin's name was put in place for nomination. No other nomination was made and the committee elected Commissioner Griffin by acclamation.

B. Update on VPA Standards:

Chair Anthony noted that Patty Taylor, CDE consultant, was unable to make the meeting. Chair Anthony was able to report that the State Board had unanimously approved the VPA Standards.

C. Establish Subject Matter Committee 2001 Goals:

Chair Anthony then asked the committee to review potential goals for 2001. After discussion, the committee accepted the following proposed goals for 2001:

- Examine the State Board-adopted Standards for Alignment to the Framework
- Discuss plans for Updating the Visual and Performing Arts Framework
- Prepare for Follow-Up Adoption in 2002

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Chair Anthony then asked committee members to examine the standards and framework for the March meeting. He also asked that the evaluation criteria be distributed to the SMC members for the next meeting.

D. Follow-Up Adoption Timeline (Discussion/Action):

Chair Anthony then asked the committee to examine the follow-up adoption timeline. Committee members spoke approvingly of the timeline and supported the Executive Committee's action.

E. Other Matters/Audience Comment

Chair Anthony then asked if there were any audience comment and hearing none adjourned the meeting.

12. Electronic Learning Resources Committee:

Present: Catherine Banker, Chair, Vik Hovsepian, Vice Chair, Marilyn Astore, Rakesh Bhandari, Mary Coronado Calvario, Leslie Schwarze

Staff: Suzanne Rios, Administrator, Instructional Resources Unit, CFIR

The items discussed at the Electronic Learning Resources SMC included the following: election of a Vice-Chair; update by the Education Technology Office on CLRN and the Commission on Technology and Learning; establishment of committee goals for 2001, and public comment. The Executive Committee has selected Commissioner Banker to continue as the Chair of the Electronic Learning Resources Committee. The members selected Vik Hovsepian as the Vice Chair of this committee. Nancy Sullivan, Administrator for the Education Technology Office, provided a status report on the CLRN activities. In December of 2000 CLRN hosted an informational meeting for publishers. The CLRN "Invitation to Submit" for publishers is based on the CFIR invitation. In addition, CLRN has started Cycle I of their electronic resources adoption and publishers are very excited about the on-line submission process. To date 74 publishers have logged into the site, 42 publishers have created 220 electronic learning resources, and 21 publishers have submitted 183 resources for review. CLRN partner sites for these reviews include the following County Offices of Education and the specific subject areas that they review: Sacramento (English Language Arts), Humboldt (Science), San Diego (English Language Arts), San Bernardino (History-Social Science), and Kern (Mathematics). The CFIR Division has been working in collaboration with the CLRN project to train the reviewers for Legal and Social Compliance Reviews, trainings have occurred in Sacramento, Humboldt, San Bernardino, and San Diego. There will be training in Kern March 2-3. The CFIR Division and the Education Technology Office will keep the committee apprised of future activities. In addition, the Committee received an update on the Commission on Technology and Learning and the governor's new Digital California Project for K-12. The committee members adopted the following proposed goals and added a fourth and fifth goal:

1. Continue to work with the advisory body to the Commission on Technology and Learning (AB 598).
2. Provide consultation to the CLRN project.
3. Remain informed on national and statewide efforts in the area of electronic learning technologies.

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4. Recommend that the State Board of Education be provided an information overview of the potential for electronic books within the California adoption process.
 5. Encourage publishers to establish a centralized, national web site that will allow teacher access to online materials.
 6. Link with the Digital California Project K-20.

There was no public comment, and the committee concluded its business.

Full Commission Reconvenes at 11:50 a.m.

A. Reports/Action from Subcommittees: Chair Abarca called the meeting to order at 11:55 a.m. and requested the Subject Matter Committee Chairs to report on the status of the committees' activities.

Science Subject Matter Committee: Chair Schwartz, reported the committee elected Commissioner Veronica Norris as Vice Chair, the Science Framework is still out for field review and adopted goals for 2001 as follows:

1. Conduct field review of the Draft Science Framework.
2. Complete the Draft Science Framework and send to State Board of Education for action.
3. Prepare for the follow-up adoption in 2002.

Commissioner Schwartz moved to adopt the goals for 2001. Commissioner Crawford seconded the motion. The motion was unanimously approved.

Health Subject Matter Committee: Chair Norris reported that the Health Subject Matter Committee elected Commissioner Lora Griffin as Vice Chair reviewed the timeline for the Health Framework. The Health Framework addendum will be posted on the CFIR website between January through March. The Committee adopted the 2001 goals as follows:

1. Conduct field review of Draft Health Framework Addendum.
2. Draft new criteria for evaluating K-8 health instructional materials
3. Complete Draft Health Framework Addendum.
4. Forward "Draft Health Framework Addendum" and "Criteria for Evaluating K-8 Health Instructional Materials" to the State Board of Education for action.

Chair Norris moved to adopt the Health Subject Matter goals for the year 2001. Commissioner Griffin seconded the motion. The motion was unanimously approved.

History-Social Science Subject Matter Committee: Chair Yamamoto reported that the committee selected Commissioner Janet Philibosian as the Vice Chair, adopted goals for the year 2001, and discussed the follow up adoption timeline, and deferred to the Executive Committee for implementing the Invitation to Submit process in November prior to the Commission meeting.

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1. Disseminate History-Social Science Curriculum Framework.
 2. Prepare for the follow-up adoption in 2002.
 3. Begin work on the evaluation criteria for instructional materials.
 4. Provide input to the State Board on updating the *Handbook on Civic and Moral Education*.

Chair Yamamoto moved to adopt the 2001 goals for the History-Social Science Subject Matter Committee. Commissioner Philibosian seconded the motion. The motion was unanimously approved.

Foreign Language Subject Matter Committee: Chair Schwarze reported that the Committee elected Commissioner Coronado as Vice Chair, reviewed and revised the minutes, worked on the framework and established the goals as follow:

1. Complete the Foreign Language Framework.
2. Prepare for the Upcoming Adoption of Instructional Material in 2003.

Chair Schwarze moved to approve the goals for the year 2001. Commissioner Coronado seconded the motion. The motion was unanimously approved.

Chair Schwarze moved to accept the minutes from the December 21, 2001 meeting. Commissioner Coronado seconded the motion. The motion was unanimously approved.

Chair Schwarze moved to accept the work of the Subject Matter Committee conducted on the Foreign Language Framework. Commissioner Coronado seconded the motion. Chair Abarca indicated that action is not needed for ongoing work conducted on the framework and requested Subject Matter Committee Chair Schwarze to withdraw the motion. A motion would be needed after the field review. Chair Schwarze withdrew the motion.

Visual and Performing Arts (VPA) Subject Matter Committee: Chair Anthony reported that the Committee elected Commissioner Lora Griffin as Vice Chair, discussed the new standards and framework and adopted the goals as follows:

1. Examine the State Board adopted Standards for Alignment to the VPA Framework.
2. Discuss plans for updating the Visual and Performing Arts Framework.
3. Prepare for the follow-up adoption in 2002.

Chair Anthony moved to adopt the goals for 2001 for the Visual and Performing Arts Subject Matter Committee. Commissioner Griffin seconded the motion. The motion passed unanimously.

Electronic Learning Resources Subject Matter Committee: Chair Banker reported the Committee elected Commissioner Vik Hovsepian as Vice Chair, and adopted the following goals for the year 2001:

1. Continue to work with the advisory body to the Commission on Technology and Learning (AB598).
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2. Provide consultation to the CLRN project.
 3. Remain informed on national and statewide efforts in the area of electronic learning technologies.
 4. Encourage Publishers to establish a centralized, national web site that will allow teacher access to online materials.
 5. Provide Direction to the State Board of Education and the Governor's Office regarding the use of online materials in relation to the State's adopted materials.
 6. Connect with the work of Digital California Project.

Chair Banker moved to adopt the Electronic Learning Resources Subject Matter goals for the year 2001. Commissioner Schwarze seconded the motion. The motion passed unanimously.

Mathematics Subject Matter Committee: Chair Hovsepan reported the committee elected Commissioner Richard Schwartz as Vice Chair, reviewed the 2000 Mathematic Adoption process and adopted the following goals for the year 2001:

1. Follow-up on the 2001 Mathematics Adoption.
2. Begin planning for the Math Follow-up Adoption in 2003
3. Remain informed on Governor's Algebra initiative and other statewide professional development efforts in mathematics.
4. Continue to support the dissemination of the *Mathematics Framework*.

Chair Hovsepan moved to adopt the goals for the year 2001. Commissioner Schwartz seconded the motion. The motion passed unanimously.

English/Language Arts Subject Matter Committee: Chair Astore reported the committee elected Commissioner Janet Philibosian, as Vice Chair, heard State Board Member Marion Joseph discuss the historical context of the English/Language Arts and English Language Development adoption, approved the revised timeline which included holding a publicly noticed meeting on February 9, 2001 between 8:30 a.m. – 2:00 p.m., reviewed the activities for the adoption timeline and adopted the following goals for the year 2001:

1. Assist the California Department of Education in dissemination of the *Reading/Language Arts Framework*.
2. Review and provide input on all other California Department of Education Reading/Language Arts publications.
3. Finalize the ELA/ELD criteria for the 2002 adoption.
4. Recruit members for IMAPs and the CRPs for 2002 adoption.
5. Conduct preliminary planning for the 2002 adoption process.

Chair Abarca moved to change the time of the February 9, 2001 meeting from 8:30 a.m. - 2:00 p.m. to 8:30 a.m. - 3:00 p.m. Commissioner Stickel seconded the entire motion. The motion passed unanimously.

Chair Abarca asked Raneene Belisle, Legal Counsel, State Board of Education to present information relating to the number of members on the RLA/ELD subcommittee. Legal Counsel Belisle indicated that 11 members

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for the RLA/ELD committee was too large to be considered a subcommittee under the Open Meeting Act. It could be considered a meeting of the full Curriculum Commission and therefore the recommendations would no longer be from the RLA/ELD subcommittee. Legal Counsel Belisle suggested the following three alternatives:

1. Conduct the RLA/ELD adoption process by the full Curriculum Commission. Which is composed of 18 members.
2. Reduce the RLA/ELD subcommittee membership to seven.
3. Reduce the RLA/ELD subcommittee membership to seven and appoint alternates in the event someone in the subcommittee cannot participate.

A lengthy discussion followed as to whether alternates can voice their recommendations during the deliberation and whether Commissioners can excuse themselves from discussions so that alternates can comment and so forth. After sufficient discussion, the Commissioners arrived at a consensus to reduce the membership of the RLA/ELD subcommittee to seven members and appoint alternates. Chair Abarca announced Commissioners Lora Griffin and Karen Yamamoto as alternates to the RLA/ELD Subject Matter Committee. Chair Abarca recommended Commissioners Sue Stickel and Karen Yamamoto to the Health Subject Matter Committee. Chair Abarca announced the members of the Mathematics Subject Matter Committee as follows:

Vik Hosepian, Chair
Richard Schwartz, Vice Chair
Lora Griffin
Veronica Norris
Susan Stickel

Chair Abarca announced the following Commissioners would remain on the RLA/ELD Subject Matter Committee:

Marilyn Astore, Chair
Janet Philibosian, Vice Chair
Catherine Banker
Edith Crawford
Mary Coronado Calvario
Milissa Glen-Lambert
Leslie Schwarze

Further discussion followed regarding implications for non-compliance with the Bagley-Keen Open Meeting Act and the posting of Commission meetings. Executive Secretary Griffith suggested the need to clarify: (1) the noticing of SMC meetings, and; (2) identify when input can be made from non-members during a Subject Matter Committee meeting. The Commissioners recommended that Chair Abarca work with Legal Counsel Belisle and the Executive Secretary Griffith to clarify the Bagley-Keene Open Meeting Act in relation to the

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designation of a quorum since the law is vague. Commissioners Norris volunteered to work with Chair Abarca, Legal Counsel Belisle and Executive Secretary Griffith. The findings will be reported at the March meeting.

Report of the California Department of Education: Scott Hill, Chief Deputy Superintendent for Accountability and Administration reported on the following:

- The release of the API on school district ranking and the base-line ranking for 2000 is available.
- The Mathematics adoption process. The need to reduce the disconnects for decisions and build the evidence to support decisions.

A lengthy discussion followed on how to improve the adoption process. Chair Abarca recommended to Commissioners to inform the Subject Matter Committee Chair on ways to improve the system.

A. Reports/Action from Subcommittees Continued:

Executive Committee: Chair Abarca reported the following:

- The Executive Committee recommended approval to reschedule the November 27-28, 2001 Curriculum Commission meeting to November 15 –16, 2001 to meet the deadline for submission of the RLA/ELD final adoption. Commissioner Banker moved to reschedule the Curriculum Commission meeting to November 15-16, 2001. Commissioner Norris seconded the motion. The motion passed unanimously.
- The Executive Committee recommends approval the Follow-up Adoption Timelines for 2002 for History-Social Science, Science and Visual and Performing Arts. Commissioner Yamamoto moved to approve the Follow-up Adoption Timelines for 2002 for History-Social Science, Science and Visual and Performing Arts. Commissioner Anthony seconded the motion. The motion passed unanimously.
- The Executive Committee determined to retain jurisdiction over the Moral and Civic handbook until the Commission receives further information from the SBE including public comment. When appropriate, the Executive Committee may assign all or part of the handbook to the Subject Matter Committees.
- The Executive Committee discussed AB1785 Villaraigosa, the Hate Violence Human Relations Education Act, and how it will impact the work of the Commission. Commissioners recommended to Executive Secretary Griffith that a comprehensive and swift response to school districts should be issued.
- The Executive Committee discussed the Commissions Operation and Procedures to ensure public comment prior to taking action and directed CFIR staff to incorporate this in the agendas.
- The Executive Committee established goals for 2001 that are listed below:

1. Develop, review and approve annual report to the State board of Education by March 2001.

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2. Annual review of Commission policies and procedures by March 2001.
3. Develop priorities for Commissioner training as needed.
4. Develop strategies to connect standards, curriculum and assessment.
5. Develop and approved clear and concise Commission presentation packets for Commissioners to use in the field.

Commissioner Yamamoto moved to approve the 2001 goals of the Executive Committee. Commission Anthony seconded the motion. The motion passed unanimously.

Sunshine Committee: Commissioner Banker recommended the Curriculum Commission host a farewell dinner Thursday evening March 15, 2001 in honor of outgoing SBE members Marian Bergeson and Kathryn Dronenberg. There was an overall consensus by the Curriculum Commissioners for the dinner.

- A. Reports from Commission Liaison: None
- B. Individual Commissioner Reports: Commissioner Norris reported she was a Keynote speaker on the issue of curriculum equity at a conference hosted by the Lone Star Foundation. The website address is: www.educationnew.org
- C. Other Matters/Audience Comment: Chair Abarca invited all Commissioners to attend the RLA/ELD Invitation to Submit at 1:00 p.m. on March 14, 2001 at 721 Capitol Mall in Sacramento.

The Curriculum Commission meeting adjourned at 1:27 p.m.

For further information about this agenda, please contact The Curriculum Development and Supplemental Materials Commission at 654-3361 or the Curriculum Frameworks and Instructional Resources Office, California Department of Education, 721 Capitol Mall, Third Floor, Sacramento, CA, 95814; telephone (916) 657-3023; fax (916) 657-5148.

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